



## **Insurance Requirements for Commercial Photographers, Videographers, Caterers and Musicians for Events held at Mill Race Village in Northville, MI**

RETAIN THIS SHEET and provide it to your insurer

### **Certificate of Insurance**

- \$1M per occurrence General Liability (ALL applicants)
- \$1M per occurrence Liquor Liability (if serving alcohol)
- Proof of a Valid Workers Compensation policy with statutory minimum limits (if more than one worker will be present)

### **Required Information for Certificate of Insurance**

Your insurance company must submit a valid Certificate of Insurance with the following information:

- Certificate Holders: **City of Northville**, 215 W. Main St., Northville, MI 48167

#### **AND**

The **Northville Historical Society**, 215 Griswold St., Northville, MI 48167

- The City of Northville and the Northville Historical Society named as an additional insured on all applicable policies
- Certificate signed and dated by the authorized agent
- Questions from your insurance agent should be emailed to [rentals@millracenorthville.org](mailto:rentals@millracenorthville.org)

### **Endorsement for Additional Insured**

- The Certificate of Insurance must be accompanied by a copy of your policy Endorsement(s). This is a separate document from the Certificate of Insurance.
- The policy Endorsement may be provided on a separate form, or be found in a section of your insurance policy that recognizes the City of Northville and The Northville Historical Society as an additional insured for all applicable policies.
- Endorsements that solely mention a lease, rental, or permit for a governmental subdivision are not accepted.